ClubMTech – Data Extract

Follow the Quick Start steps to produce the requested report.

Quick Start

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1. **Login** to your ClubMTech system using your assigned Username and Password.

2. Go to the **Tee Sheet.**

3. Click on **"Stats."**

4. Select the **"Member Search"** option.

5. **Enter "From Date" and "To Date**," usually the date range of the previous month.

6. **Click the "EXPORT CSV" button.**

7. **Attach the file to an email and send** to data@sagacitygolf.com
   NOTE: Be sure to include your contact information in the email, course name, phone, etc.

We Can Help

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If you have questions or need assistance producing your first report, let us help. Send an email to data@sagacitygolf.com to schedule a quick walk-through of the process.